

CHECK – LIST FOR PASSPORT APPLICATION

The following documents are attached with the application (*Please tick mark the document attached with the application*):-

- Printed copy of the duly filled application form [<https://portal6.passportindia.gov.in>] (*The application should be signed by Applicant in the given box/thumb impression*).
- Original Indian Passport (*for re-issue of passport*).
- Clear photocopy of the Passport duly self-attested (*Front and Last pages, for re-issue of passport. In case of minor applicant, passport copies of the parents also required*).
- Birth Certificate (*for new born child*).
- Self-attested photocopy of valid Stay Permit or Visa (*In case minor child, please also attach self-attested photocopies of valid stay permit/visa of parents*).
- Self-attested photocopy of City Registration/Address proof.
- Two (2) recent photographs of required specifications **[5x5 cm (2x2 inches)]** [*One photograph to be pasted in box on first page*].
- Duly signed relevant document/Annexure (*Annexures available on the website*) in case of change of personal particulars, lost/damaged passport, change of address, addition/deletion of spouse etc.
- Police report containing the passport number in case of lost passport.
- Proof of fee payment (*Details at _____*).
- One pre-paid self-addressed envelope (Size A4) with postage stamps worth € 4.45 pasted. (*Alternative: Collection time 1600 -1630 hrs on working day*).

(Signature)

Name:
